



The Board of Directors of the Butterfield Memorial Foundation has appointed a committee to conduct a formal search for the position of

**Foundation President.**

This vacancy was created by former president, Mr. Eric Baird, stepping away from his position for medical health reasons.



At right is a brief position overview and desired attributes.



To apply, please submit a current curriculum vitae and cover letter describing your interest and fit for this position to:

Dr. Rev. Denny Wayman  
[dwayman@fmcsb.org](mailto:dwayman@fmcsb.org)

Interviews will commence  
May 2, 2018

Applications will be accepted through the close of business on May 31, 2018

## About Butterfield Memorial Foundation

The Butterfield Memorial Foundation, named after Rev. Ralph and Gladys Butterfield, was founded in 2005 with proceeds from the sale of Oklahoma City's Deaconess Hospital to a for-profit healthcare network. Affiliated with the Free Methodist Church U.S.A the Foundation reaches out to our community, manifesting the redeeming love of Christ by focusing on physical, mental, social and spiritual well-being through the dynamic affiliated ministries of Deaconess Pregnancy and Adoption, Open Arms Clinic, and the foundation's granting and capacity building programs. The Foundation is poised to move into the next phase of growth and vision and seeks a highly qualified, intuitive and self-driven individual to lead the organization forward. More information about the Foundation can be located at [www.butterfieldfoundation.org](http://www.butterfieldfoundation.org)

## Position Overview

The President of the Foundation answers directly to the Board of Directors, responsible for leading the organization and its affiliated ministries in a manner that supports and guides the organization's mission and vision. An abbreviated overview of areas of responsibility include but are not limited to:

**Financial Performance and Viability:** Ensures maximum resource utilization and a positive financial position by operating within the approved budget and by working with the board investment committee and investment managers to monitor the implementation, maintenance and performance of the endowed funds subject to a diverse, complex investment strategy. Provides oversight of yearly audit and ensures the timely and accurate filing of the annual 990.

**Strategic Trajectory:** Responsible for appropriately sophisticated strategic planning that secures a recognized impactful stance of each of the affiliated ministries and programs as it relates to the Mission and to Kingdom work both locally and globally.

**Corporate Function:** Oversight of employment, operations, and administrative policies and procedures for all functions.

**The Face of the Foundation:** Advance the Foundation's image through purposeful and visible community involvement, networking with other professional, civic, and private organizations.

**Organizational Health:** Committed to the personal, spiritual, and professional development of foundation staff, well-paced program growth and a culture of retention of competent, qualified professionals.

**The Core Values of  
the Butterfield  
Memorial Foundation  
are:**

*Christ-Centered  
Redeeming Love*

*Compassion*

*Integrity*

*Excellence in Achievement*

*Servanthood*

*Trust*

## Requirements and Desired Attributes

In compliance with Foundation By-laws, ***“the President of the Butterfield Memorial Foundation is required to be a member in good standing of the Free Methodist church, and to have been such for a significant period of time prior to the posting of the position.”***

Additionally, the President of Butterfield Memorial Foundation should possess the following attributes in order to successfully lead the organization and its subsidiaries into the next phase of development, growth, stance, and impact:

- Christ-driven effective leader committed to and who embraces, advances, and nourishes the Core Values of the Foundation
- A professional history and life journey that exhibits a heart to serve the Lord, a willingness to let Him lead, and an ear that hears His voice
- Strong command of financial principles that incorporates a working knowledge of the non-profit form 990 and complex investment strategy
- Experience in a 501(c)3 or similar non-profit board governance setting
- Energetic, forward-thinking, and creative individual with high ethical standards and an appropriate professional image
- Strategic visionary with sound technical skills, analytical and tactical ability, good judgment and strong missional focus
- Well-organized, self-directed, self-starter, well-paced, intelligent, and articulate individual who can inspire, motivate, guide, pray for and with, and develop the talents and performance of people at all levels of an organization
- Warm, approachable, trustworthy coach capable of serving as a mentor, committed to the development and management of intellectual assets
- Easily assimilates among community peers, understanding the value of diversity, reconciliation, and collaboration in local and global Kingdom advancement
- Proven ability to lead a team of highly effective and accomplished managers in a synergistic team culture
- Decisive individual who possesses a "big picture" perspective and embraces the theory of causal chains, organizational score-cards, or other high-level strategic development and implementation philosophies
- Ability and willingness to model and promote healthy life balance